



ACP & P1-26

WESTFIELD SCHOOL
DISTRICT

DISTRICT MISSION STATEMENT

**“Inspiring every student, through
every experience, every day!”**



WHAT IS ACP?

What is Academic and Career Planning (ACP)?

Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. The Wisconsin Department of Public Instruction (DPI) and State law (PI-26) requires public school districts to provide academic and career planning services to students in grades 6 through 12 beginning in the 2017-18 school year. These academic and career planning requirements connect school districts' education for employment plans and programs to the students to allow them to plan for the future in structured and sequenced manner. ACP utilizes the KNOW, EXPLORE, PLAN, AND GO process. This begins during their 6th grade year at Westfield Middle School.

WHAT IS PI-26?

What is PI-26?

PI-26 is the legislation that requires Academic and Career Planning to take place in all public schools in the State of Wisconsin. Each school district must provide evidence of their implementation of PI-26. For more information on ACP and PI-26, click on the following links:

Wisconsin DPI – ACP Page: <https://dpi.wi.gov/acp>

Wisconsin DPI – ACP Memorandum:

<http://dpi.wi.gov/sites/default/files/imce/acp/pdf/pi26memo0108.pdf>

Wisconsin State Law – Chapter PI 26:

<https://docs.legis.wisconsin.gov/code/register/1996/483b/insert/pi26.pdf>

JOB MARKET ANALYSIS

The Wisconsin Department of Workforce Development provides comprehensive information regarding the employment rates, occupation options, compensation rates, and workforce needs of each county in the state. Seven out of 11 industries in Marquette County experienced employment growth between 2020 and 2021. Manufacturing; education and health services; and trade, transportation, and utilities were the county's largest industries, accounting for 66.7% of total employment in the county. All three of these top industries increased in employment between 2020 and 2021. However, these top industries were still below pre-pandemic employment levels by 5.4% overall.

JOB MARKET ANALYSIS

Marquette County Summary:

https://jobcenterofwisconsin.com/wisconomy/wits_info/downloads/CP/marquette_profile.pdf

Waushara County Summary:

https://jobcenterofwisconsin.com/wisconomy/wits_info/downloads/CP/waushara_profile.pdf

Adams County Summary:

https://jobcenterofwisconsin.com/wisconomy/wits_info/downloads/CP/adams_profile.pdf

In addition, local agency and business leaders in our area have expressed a need for professionals in the area of health care, personal care aides, website/software developers, robotics specialists, and industrial machinery mechanics. The School District of Westfield will strive to provide students with the opportunity to participate in Youth Apprenticeships, School to Work and Dual Credit options in fields that meet the needs of the local economy.

OCCUPATIONAL EMPLOYMENT PROJECTIONS

- While industry projections have their uses, a more functional approach is to project occupational need. Occupational projections are separated into three categories: growth, labor force exits, and transfers. Retirements are a key driver in the labor force exits category. While actual retirement age varies among individuals, age 65 is used as a rough proxy for expected retirement
- Top industry employment projections to grow from 2020-2030 in Marquette County include:
 - Leisure & Hospitality
 - Information
 - Education & Health Services
 - Professional & Business Services

LABOR MARKET BARRIERS

- Wisconsin's population age demographics mean staffing difficulties will be a long-term challenge. Therefore, it is increasingly important to address barriers that prevent people from fully participating in the labor market. Although there is no single solution to demographically driven staffing challenges, four common barriers persist across regions and industries. These barriers are transportation, housing, childcare, and broadband access.

HOW WILL ACP PROCESS CONNECT STUDENTS TO COMMUNITY BUSINESSES

The District has established strong partnerships with numerous businesses across Marquette County to enhance educational supports and/or to connect students with authentic learning experiences. Continued efforts will be made to develop meaningful relationships with area agencies and businesses that will support the needs of both the local economy and the students of the School District of Westfield. We launched our first Career Fair in November of 2023 with a huge success rate. We had 60 participants attend the event to include local businesses, large trade companies, various colleges and universities, and a variety of other careers in many career pathways.

- Below are links to some of our most popular community partners:
 - <https://www.brakebush.com/>
 - <http://www.apollo-tool.com/>
 - <https://www.iuoe139.org/>
 - <https://www.naminc.com/>

HOW ARE STUDENTS INTRODUCED & CONNECTED TO ONGOING ACP PROCESS

Students at Westfield Middle/High School take an ACP course in 7th grade and have the option to take Career Exploration in high school as an elective course. In addition, students in 6th grade have regular ACP lessons to introduce them to Xello and other ACP practices before attending the required 7th grade course.

Students will participate in career exploration activities, develop skills to ensure success in school, develop an ACP portfolio, and make connections with staff and community members for interviews and potential job shadows. Many of these activities take place during our annual Career Fair.

SOFTWARE TOOL

- XELLO is available for grades 6-12 students
- School website > students > XELLO > login with school email
- Includes assessments, careers, military information, college information, job opportunities, etc
 - Ability to connect with local businesses and careers throughout Wisconsin to request job shadows or possible internships
- **If you need assistance with XELLO please see counselors**

GRADE LEVEL ACP PRACTICES

[2023-2024 Westfield ACP Map](#)

**Please see the attached link of the ACP map to
view career exploration activities and
connections by grade level.**

ENGAGING BUSINESSES & POSTSECONDARY INSTITUTIONS

- Classroom & Flex Presentations
- AP Courses offered to grades 11 and 12
- Youth Apprenticeships & Work Experience opportunities in grades 11 and 12
 - Job Shadows in grades 10, 11, and 12
 - Career Fair Annually
- Field Trips to College Fairs & Local Businesses
 - Additional activities on the ACP Map

HOW WILL STAFF SUPPORT THE ACP PROCESS

- Teaching staff at Westfield Middle and High School will receive professional development regarding the ACP process & Xello. Professional development will focus not only on the legal requirements of ACP, but also the goals of the program and how they relate to the needs of the local community.
- Staff will have access to Xello training through slideshows with step by step instructions of the key areas within Xello.
- CTE Department will connect annually to update ACP practices done within the classrooms and with key stakeholders in the community.

STUDENTS WITH DISABILITIES

ACP is for all students in the Westfield School District. In addition to the previously mentioned activities and events, the IEP team of students with disabilities will work to align the Postsecondary Transition Plan (PTP) with the student's ACP goals and portfolio. These combined efforts should provide the additional individualized support necessary to assist students with disabilities in connecting with meaningful educational and vocational opportunities after high school.

PARENT ENGAGEMENT

The School District of Westfield is committed to including parents in the ACP process. Parents serve as vital role in the ACP process and help to shape the vision of student's plan. Below is a summary of the ways in which parents are included in the ACP process:

- Parents have access to the School Counseling and ACP websites, which serve as good sources of information regarding ACP and the Counseling programming. Parents also have opportunities each year to review their child's ACP plan and career interests by accessing information via Xello when the student invites them.
- ACP updates, events, and opportunities will be provided through emails via Google Classroom, Facebook, and the district newsletter.

DISTRICT ACP TEAM GOALS

- More parent engagement in the high school ACP Process & regular access to the student Xello Portfolio
- Mock interviews from local agencies
- More job shadowing opportunities

THANK YOU

ACP & PI-26 INFORMATION CAN BE FOUND AT :

<https://www.westfield.k12.wi.us/schools/hsms/academic/careerplanning/newest.cfm>

ANY QUESTIONS OR CONCERNS PLEASE
REACH OUT TO MEMBERS OF THE ACP TEAM

Meggan Bourman (7-12 School Counselor), Kristi Romberg (7-12 School Counselor), Dave Pepler (K-6 School Counselor), Katie Parks (K-8 School Counselor), Jeff Rodger (Tech Ed), Brandon Daniels (Business), Tammy Hamilton (FACE), Noah Earll (Tech Ed), & Shannon Sachs (Agriculture).